Spordle PLAY Training
For
Team Officials

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Accessing Your PLAY Account

Already have a Play Account

- Go to www.hisports.app in a browser (Chrome, Edge or Safari) on a computer, phone or tablet.

- Select Member/Admin

- Enter the your email and password

- If you have forgotten your password click on FORGOT PASSWORD?

spordle PLAY

I'm a...

◉ Member / Admin   ○ Scorekeeper

Use your account login to manage your game lineups, team rosters, assignments, and more...

Email
mrademaker@pcaha.ca

Password
••••••••••

LOGIN

FORGOT PASSWORD?   REGISTER   FR

Accessing You PLAY Account

- Enter the email to send the recovery email

- Click on SEND RECOVERY EMAIL

- Check you SPAM or Junk Mail folder if you do not see the recovery email in your inbox

spordle PLAY

Email

Required

SEND RECOVERY EMAIL

LOGIN   REGISTER   FR

Creating a PLAY Account

New to Spordle Play?

NOTE: You must already be on a team roster in order to register.

- Go to www.hisports.app in any browser on a computer, phone or tablet.
- Click Register

1.   Enter:
    - Participant Member ID (HCR ID)
    - First and Last Name
   Click **VERIFY** to validate (participant HCR ID is rostered to Team HCR ID)

2.   After successful validation, prompted to CREATE User ID (email) and password

3.   Review and **CONTINUE**

Quick Links – Left Sidebar

The sidebar contains the options available to you within PLAY.

NOTE: Practices is not available for team officials to add (coming)

Changing Your Profile Information

spordle | PLAY

2023-24

- Games
- Practices
- Activities
- Teams
- Arenas
- Reports

MY PROFILE LEAGUE SCHEDULE

Contact	Emails, phone numbers, and addresses
Profile	Name, birthdate, and more
Account	You're logged in as mark@radshome.ca

Upcoming Schedule

No results found

Profile

Changing Your Profile Information

MY PROFILE

Contact   Emails, phone numbers, and addresses

Address Book

+ ADD CONTACT

@ mrademaker@pcaha.ca ✓

📱 (604) 889-2353

Addresses

No results found

+ ADD ADDRESS

Changing Your Profile Information

1. You can enter Phone Numbers (these appear on the team contacts listing)

2. Your can add an Notification email or change your notification email

3. Click SAVE

NOTE: If you change your primary email, it is not your login email. It becomes the email to which all notifications, gamesheets, etc are sent to. It is also the email that is shown on the CONTACTS list.

Add Contact

Contacts may be used to send you game notifications and are available to help authorized users reach you, but do not affect your account login.

⚠ **Contacts do not affect accounts**
To create a new account, use the "Invite" button on the profile page.

Type
◉ Email   ○ Mobile   ○ Home

Value

Required

Additional information

Primary

Emergency

Notes

Optional

Notifications

Receive notifications

Language
◉ English   ○ French

CANCEL   **SAVE**

Managing Team Rosters

- Select **TEAM** (left sidebar)

- Select **ROSTER** (top bar)

- Click on **Participant** or **Number**

U15 A1 TIER 1   ✏ EDIT

| SUMMARY | ROSTER | SCHEDULE | SETTINGS |

Team Roster   ⌃

Participant	Number ↑	Positions	Status
	0	F	Rls
	0	F	AP
	0	D	AP
	1	G	
	2	D	
	3	F	
	4	D	
	5	D	
	8	C	
	9	F	
	12	F	
	16	D	
	19	C	

Managing Team Rosters

- You can assign a Jersey Number

    If you have the same jersey numbers on Home/Away jerseys then you only need to do this one time.

- Set player as Team Captain or Alternate Captain

    This is not required.

- Click **SAVE**

NOTE: Fields in light grey are controlled by Spordle ID (HCR) and can only be changed by your association registrar.

Update Member

🔄 Some fields are managed by Spordle ID

Participant

Positions

F ⓧ Type to search...

Number

0

Captain

Team Captain

Alternate

Team Alternate Captain

Affiliate

Over-age

Under-age

Released

CANCEL   **SAVE**

Locating Team Schedules & Games

Team page

- Select **SCHEDULE** (top bar)

- All games are listed at the bottom of the page (past and future). You can use the ADD FILTER to refine the list

- Click on the "Ꮩ" to expand the Schedules & Contacts list

- Select the Schedule to see only games from a specific schedule

👥 NORTH SHORE WINTER CLUB MHA (1) U15 A1 TIER 1

SUMMARY   ROSTER   SCHEDULE

Schedules & Contacts

Schedule	Dates	Office
› U15A Pre-season U15 A Integrated Exhibition	Aug 1 - Oct 3	PCAHA League
› CSSHL U15 Bauer Invitational (Abbotsford Sept 29 - Oct 1) U15 Prep Integrated Tournament	Sep 29 - Oct 1	HOCKEY CANADA ACCREDITED SCHOOLS Region

Schedule

Scheduled Date   End Date   ≡ ADD FILTER   + ADD ACTIVITY 📅 ⋮

Date	Time	Details	Location
Sep 9	19:00 - 21:30 PDT	GAME U15E1302 🕐 vs Star Academy U15 *Please note end time change*	North Shore Winter Club - Main Rink • 1325 East Keith Rd, North Vancouver, BC
Sep 10	19:30 - 21:30 PDT	GAME U15E1303 🕐 vs BURNABY MHA (1) U15 A1 TIER 1 *End time has changed*	North Shore Winter Club - Main Rink • 1325 East Keith Rd, North Vancouver, BC REPORT
Sep 15	19:30 - 21:15 PDT	GAME U15E1304 vs SEA TO SKY U15 A1	North Shore Winter Club - Main Rink • 1325 East Keith Rd, North Vancouver, BC
Sep 16	17:45 - 19:15 PDT	GAME U15E1308 @ SEA TO SKY U15 A1 🏠	Brennan Park Arena • 1009 Centennial Way, Squamish, BC
Sep 22	19:30 - 21:15 PDT	GAME U15E1305 vs HOLLYBURN COUNTRY CLUB MHA (2) U15 A1 TIER 2	North Shore Winter Club - Main Rink • 1325 East Keith Rd, North Vancouver, BC
Sep 29	09:45 - 11:45 PDT	GAME BI05 @ U15 AAA - CARIBOO COUGARS 🏠	Summit Centre - West • 3600 Townline Rd, Abbotsford, BC
Sep 29	19:00 - 21:00 PDT	GAME BI14 @ DHA - U15 🏠	Summit Centre - East • 3600 Townline Rd, Abbotsford, BC
Sep 30	12:00 - 14:00 PDT	GAME BI21 vs SEMIAHMOO MHA (1) U15 A1 TIER 1	Summit Centre - West • 3600 Townline Rd, Abbotsford, BC

Locating Team Schedules & Games

Alternative method:

- Click **Games** (Left Sidebar). If you are an official on one than one team, select the team in the **Team** selection box

- You can filter using the selection boxes

Team Schedules For Supporters

There is a public Schedule, Standings and Teams page

GAMES.PCAHA.CA

Give this URL to everyone interested in following your team or league.

Game Officials?

From any game list

- Click on the game

- Click on **OFFICIALS** (top bar)

🎫 **Game U15E1304**   ⏱ HISTORY

SUMMARY   OFFICIALS   SCORESHEET

Officials

📅 Friday, September 15, 2023, 19:30 - 21:15 PDT   📍 North Shore Winter Club - Main Rink   ...

⌄ Referee   *Assigned*   Confirmed ✓✓

⌄ Linesperson   *Assigned*   Confirmed ✓✓

⌄ Linesperson   *Assigned*   Confirmed ✓✓

ⓘ Required Level: 2R / 1L • Required Grade: 2R / 1L • Required Age: 15 • Assigned by Zone 5

Locating Team Contacts

Team page

- Click on **SCHEDULE** (top bar)

- Click on "**>**" on the left of the schedule for which you want the contacts

Alternative method:

- Click the Schedule in the Schedules & Contacts list

- Click on **CONTACTS** (top bar)

Pre-Game: Game Lineup

NORTH SHORE WINTER CLUB MHA (1) U15 A1 TIER 1 🏠   North Shore Winter Club - Main Rink

In any game listing

- Locate the game for which you are preparing the lineup

- Click on the "people" icon to the right of the game

- The Game Lineup selection window will be displayed

- Click on the players and goalies that will be participating in the game. The system will warn you if you have exceeded the maximum allowable players or goalies. You will not be able to sign the lineup if the error is not corrected.

- Click **SAVE**

NOTE: You must designate a goalie as the "Starter" which is done through the edit player function

Game U15E1305 Lineup   ✕

NORTH SHORE WINTER CLUB MHA (1) U15 A1 TIER 1
Any changes to the lineup will only apply to this game, and will not affect your team roster or other scoresheets.

☐ Players (0/17)

⚠ Lineup Requirements
- At least 6 players
- At least 5 skaters
- At least 1 bench staff members

📋 SIGN   SAVE   + ADD EXTRA

Pre-Game: Editing a Player

A "pencil" icon will appear beside the player after you have selected them in the lineup

Click on the "pencil"

The player's information will be displayed.

You can:

1. Edit their jersey #

2. Select them as Captain or Alternate Captain.

3. If the player is serving a suspension, Click Other and enter the current game being served of total games (IE: 2 of 3)

4. Click UPDATE

Note: these edits are temporary and apply **ONLY** to the specific game and are not permanently recorded in the roster.

C

Jersey
12

Positions
F

Status
○ Captain   ○ Alternate   ⦿ None

Suspension
Not suspended

UPDATE   CANCEL

Suspension
Other

Current Game   Total Games

Pre-Game: Signing the Lineup

Once the lineup is complete

- Click on SIGN at the bottom of the lineup selection

The Sign & Approve window will open

- Click the down indicator by **Signatory** and select the team official signing the lineup

- Sign & Approve the lineup

- Click SAVE

Pre-Game: Lineup via Scorekeeping

Enter the scorekeeping app at hisports.app

- Click on Scorekeeper at the login.

1. You must have the Game #
2. The home team HCR ID

Pre-Game: Lineup via Scorekeeping

- Select your team

Pre-Game: Lineup via Scorekeeping

You will be presented with the players on your roster to select for the game.

You can also edit jersey #s for the game selecting the Player and then the **EDIT** icon.

In the scorekeeper app

- Click on the **Game Officials** option

LOGOUT   GAME U15E1305   PERIODS ⚙ START GAME ⊙

All tasks must be complete before starting the game

NORTH SHORE WINTER CLUB MHA (1) U15 A1 TIER 1
Select the players and bench staff on the Home team

HOLLYBURN COUNTRY CLUB MHA (2) U15 A1 TIER 2
Select the players and bench staff on the Away team

Scorekeeper & Timekeeper
Enter the scorekeeper and timekeeper for this game

Game Officials
Select the referees and linespersons for this game

Referee No-Show Reporting

Tap to assign or update officials

	Referee	–
	Referee	–
	Linesperson	
	Linesperson	
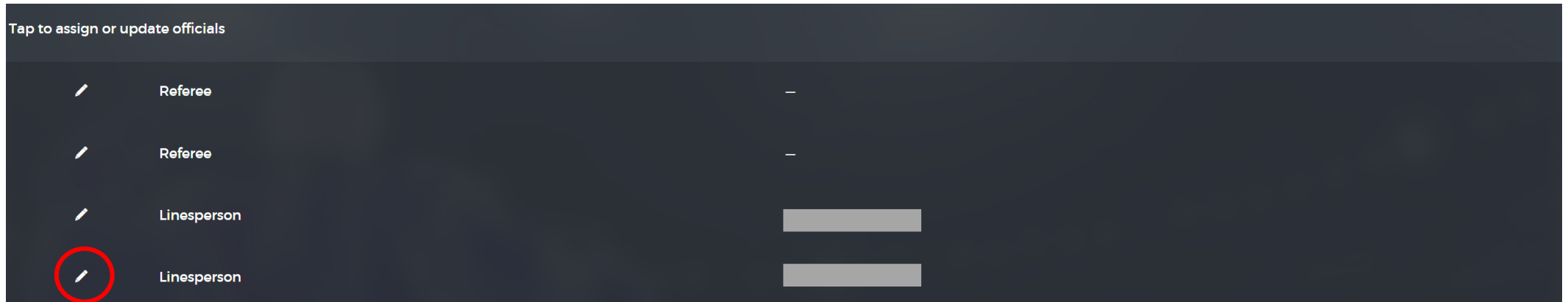
Figure 1

You will be presented with the screen above (figure 1)

- Click on the "Pencil" icon beside the official who did not show

You will be presented with the screen shown to the right (figure 2)

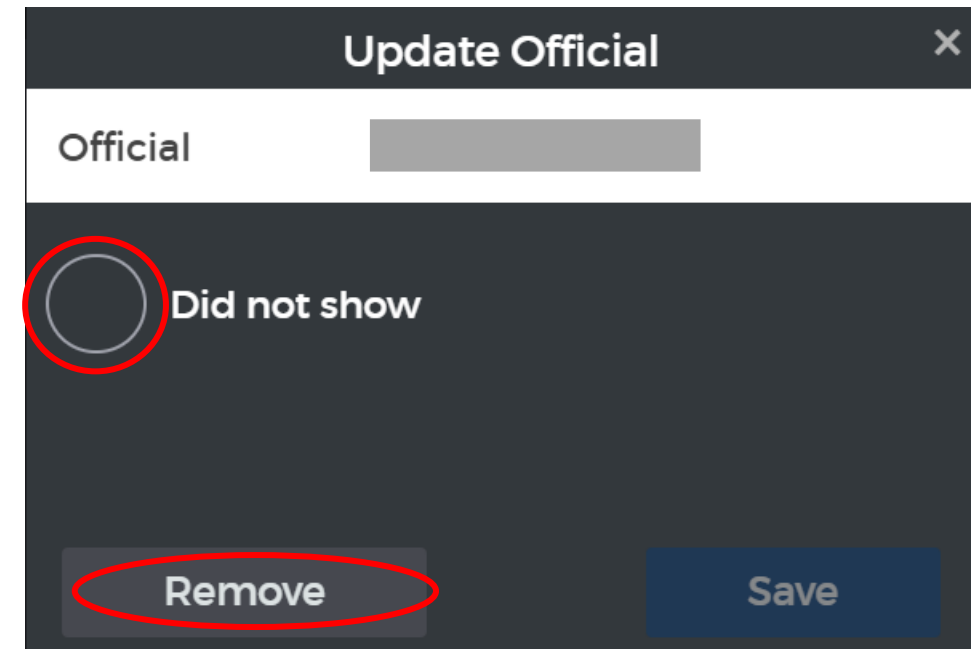- Click on Did not show

- Click on Remove

Update Official

Official

○ **Did not show**

Remove   Save

Figure 2

Reports

There are four reports available to team officials: Player AP, Team AP, Player Penalties and Team Penalties

- Click on **Reports** (left sidebar)

- Click on the Report type drop down

- Select the report you want.

The primary distinction between Player and Teams reports is Team will shown the entire team in the report.

Reports can be narrowed to a specific schedule type and further by a specific schedule

Reports

Results can be downloaded by hovering over the top right corner and "..." will become visible. Click and select download results. Reports can be downloaded in .csv, .xlsx or .json formats.

Example Team Penalties Report

Quick Links – Left Sidebar

The sidebar contains the options available to you within PLAY.

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Thank you!

Questions?

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